



ICROA Accreditation Programme Overview

IETA Members

Version 2.0

March 2023

Eligibility

The programme is open to any VCM organisations who provide a voluntary carbon offsetting service and demonstrate compliance with the ICROA Code of Best Practice (the Code).

Application Process

1. **Expression of Interest.** After reviewing the Programme Guide and confirming compliance with the eligibility criteria in the Code, please contact the Programme Coordinator, Franco D'Aprile (daprile@ieta.org) to set up the Application Form for your organisation. Access to the form is confidential and limited to your organisation, the IETA Secretariat, and the designated third-party compliance auditor. The Application Form includes the Programme's Terms and Conditions.
2. **Application.** Complete the Application Form. The auditor will review your responses and may request additional information before providing a recommendation to the Secretariat on your eligibility for the audit. You will be notified of the results of the application by the Programme Coordinator.
3. **Third-Party Audit.** If you successfully pass the application, you will be invited to complete the Audit Form. The auditor will review your responses and may request additional information before providing a recommendation to the Secretariat. You will be notified of the results of the third-party audit, and if successful, you will become an ICROA Accredited Organisation and given the Accreditation Label with instructions for use.
4. **Continuous Improvement.** The audit must be successfully passed each year to maintain the accreditation.

Programme Fees

Programme fees¹ are shown in the table below. The Accreditation Fee is scaled based on company size.

Fee	Org Size	Rate	Description	Timing
Application Fee [one-time]	N/A	CHF 1,000	Administration charge to set up new applicants. Once off charge	Invoiced after the completion of the application process <i>if result is unsuccessful</i> .
Audit Fee	N/A	CHF 3,000	Fee for the administration of the annual audit by third party compliance auditors. Annual charge	Invoiced (<i>together with the Application Fee</i>) and <i>must be paid before beginning the audit</i> .
ICROA Accreditation Fee (for IETA members)	Large	CHF 15,450	Fee for the Accreditation Programme administration and use of the Accreditation label.	Invoiced after the successful completion of the audit and <i>must be paid in order to receive the official results and Accreditation Label</i> .
	Medium	CHF 10,300		
	Small	CHF 5,150		

¹ Fees are subject to annual increases.